



**Sterling**

# Pathway Lottery Database

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The provision of Sterling PATHWAY database means that you are able to fully administer the lottery.

## **Initial set up and training**

Installation of software at your office and two days on site training for your staff. We also offer the option of unlimited training at our office and telephone and on-line support Mon- Fri 9am – 5pm.

## **Processing Payments & Running the draw**

The software allows the processing of all payment methods, standing order, direct debit and credit cards. Including the exporting and importing of new DDI and CCI payment files. It also enables the effective and secure data inputting techniques and easy filtering reporting and mail merging.

The random draw facility is easy to operate, with the automatic generation of winners letters/cheques, media winners sheets and e-mail.

## **System Security & Integrity**

These are key factors in the development of our software. Security measures include:

Positive Payment Entry – to maximise accuracy

Journal Entry System – Means any credit transfers or adjustments are recorded and can be traced

Credit Audit - A full audit trail of every single transaction is recorded

System Audit – A full audit trail of every single action performed is recorded



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Payment Input Checks – Built in throughout the system to ensure that each step balances before you can move forward with lottery processing

### **Virtual Private Network (VPN)**

VPN is a technology developed by Microsoft which allows remote users to access a virtual network via broadband internet. You can access PATHWAY via Sterling's VPN. This has a number of advantages:

**Data back up** – Sterling back-up your data twice a day. All data is stored on and off site and by a third party.

**Fast and efficient service delivery** – If you experience any problems or need assistance Sterling are able to access your system directly. This allows us to rectify problems immediately.

**Frequent upgrades** – we produce frequent upgrades to PATHWAY, the VPN allows us to easily update your system.

**BTnet Megastream Fixed Circuit** – we have invested in our own highly reliable dedicated business internet connection. This ensures that we have un-contended, synchronous internet access at incredibly fast speeds.

### **Technical and programming Support**

Unlimited telephone and online support provided by our Office Manager Pam Gaydon and our team of experienced programmers. We are able to take over the administration of your lottery at any time if you should require us to do so.

### **Marketing and Information provision**

We will provide you with a comprehensive marketing manual which offers advice on getting your lottery started and ideas to continually recruit new members.

You will receive a newsletter from us every quarter to keep you up to date with what's happening in the world of lottery fundraising and the third sector in general.